

2018 CAREER FAIR BOOK SUBMISSION

Open to all U-SoA Students

In preparation for the upcoming Career Fair, you have the opportunity to submit a student profile to be included in the 2018 U-SoA Career Fair Book. This book will be shared with professionals interested in hiring U-SoA students for full-time and internship positions. Only those students interested in professional positions should submit. This is your opportunity to showcase yourself. Only your best work should be included.

GRADUATING STUDENT REQUIREMENTS, Class of 2018

(Masters & undergraduate students who graduated in Dec. 2017 or will graduate May 2018, Summer 2018 and are looking for full-time positions)

Graduating students will have two, two-page spreads (total of four 6" x 6" side by side pages). Submit the following for your student profile:

GENERAL STUDENT REQUIREMENTS

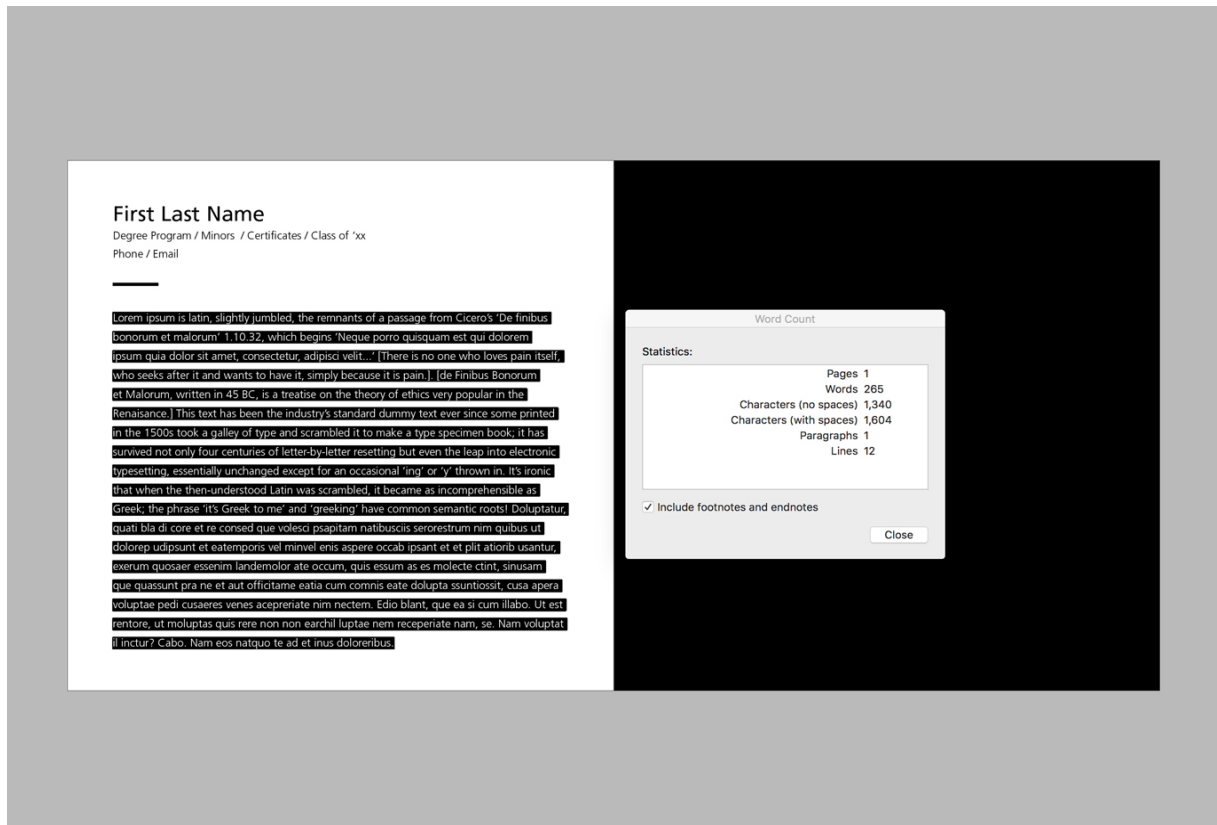
(Masters & undergraduate students who are not graduating this year & looking for internships).

Students will have one, two-page spread (total of two 6"x6" side by side pages). Submit the following for your student profile:

- I. Word Document with personal information and resume highlights
- II. Headshot
- III. One or Three (300 dpi) pdf's or jpg's of your best work

Personal Information First & Last Name / Degree Program (B.Arch., M.Arch., MUD, MRED+U, etc.) / any 2nd Majors, Minors or Certificate programs / Class of 2018 / Phone number / Email.
Submit in a Word Document.

Resume Highlights Edit your existing resume down to KEY HIGHLIGHTS; work experience, awards (competitions, fellowships & scholarships), publications and/or skills. Submit within your Word Document with a maximum 1340 characters (approx. 265 words).



Headshot Students may submit a headshot. Toppel provides free headshots. Book your appointment through Handshake. Additionally, one of your classmates has volunteered to take photos. Please contact for arrangements: Fioriana Larche fml25@miami.edu. No 'selfie' style will be accepted. Submit as a (300 dpi) jpg or pdf.

Work Samples One or Three 6"x6" pages with images. Images can be from your academic projects or professional work; drawings, renderings, photos of models, design build work, sketches, diagrams or etc. The 6"x6" pages may have a single image or collage of images. If using a collage, pay special attention to the scale each image will be viewed. Use images from your portfolio, duplication is good, and test print at full scale, page is 6"x6", before submitting. Submit images as high resolution (300 dpi) jpg or pdf of your BEST work. If you choose to display your image(s) as bleeds, add at least 1/8 of an inch more to the edges that will run off the page.

DEADLINE for SUBMISSION:
Submit via email to:

Feb. 14th @ Midnight
soa.careers@miami.edu

Questions:
Wyn Bradley, wbradley@miami.edu

Sample Layouts

