A Step-by-Step Guide to: The ESRI Collector App for **iOS Devices** – UM Libraries

**Download ESRI’s Collector from App Store**

**Opening Collector**

1. Open the app and log into your ArcGIS Online account.

![Collector for ArcGIS](image1.png)

2. Once you are logged in you should see and have access to a map called “U-Serve 2018 South Beach Collector”.

![Map](image2.png)

3. Tap on the map.

**Collector Basics**

**Toolbar**

On an iOS device your toolbar is along the top of the screen and there are 5 options to choose from.

![Toolbar](image3.png)

From left to right:

- **Maps**: Returns to the main maps screen
- **Zoom**: Zooms map to your current location
- **To collect**: To collect a location
- **To search**: To search for a location
- **More**: Opens up a secondary toolbar with 4 more tools (on next page)

**NOTE**: you have no “need” to use any of these for the U-Serve 2018 event in South Beach.

Toolbar Continued ...
On the second toolbar there are four more tools.

From left to right:

- Allows you to view bookmarked objects
- To view the different layers in a map and turn them on and off
- To determine the distance between locations or the size of an area
- To change the base map

NOTE: you have no “need” to use any of these for the U-Serve 2018 event in South Beach.

Using Collector to Modify Building Information

1. Use pan and zoom to locate a building near you, tap the building footprint. A pop-up will show the name
2. Tap on the name to show the details
3. Tap the icon on the lower right that looks like a box with an arrow ( ). A menu will show.
4. Tap on “edit”

5. Tap and individual field to edit the value of the attribute

6. Tap , then “add”, and take a photo of the building with your smartphone. Press “Done” when you are finished taking the photo to return to the collection screen.

7. Click “Update” to finish editing the attributes for the building.